



Certification Request

**AA TA
PRO 13a**

This form must be fully completed and submitted with identification documentation to Aviation Australia for processing. Please allow up to 30 days for processing - postage times may vary and are beyond our control.

STUDENT DETAILS			
First Name:		Last Name:	
Student Number:	AAA	Class Group:	
Postal Address:			
Suburb / State:		Postcode:	
Mobile / Phone:			
Email Address:			
Identification:	<input type="checkbox"/> Passport <input type="checkbox"/> Drivers License <input type="checkbox"/> 18+ Card <input type="checkbox"/> Other:		
Change of Name:	<input type="checkbox"/> Marriage Certificate <input type="checkbox"/> Other:		
<p style="font-size: small;">I understand that Aviation Australia will not issue any certification where I have fee's outstanding (including payment related to this request). I understand that I am required to provide certified photographic identification with my request for processing. This may include evidence of name change/s. I declare that the information provided above is true and correct.</p>			
Signature:			Date:

CERTIFICATION DETAILS		
<input type="checkbox"/>	I need a replacement certificate (the original has been lost / stolen / damaged)	
<input type="checkbox"/>	I have completed my study with Aviation Australia and not yet had my certificates issued	
Type	Cost (AUD)	Cost (AUD)
<input type="checkbox"/>	Certificate of Completion / Attendance	\$50.00
<input type="checkbox"/>	Testamur / Statement of Attainment / Record of Results (Certificate II / III / IV / Diploma)	\$50.00
<input type="checkbox"/>	Certificate of Recognition / Examination Record (CASA / EASA / GCAA / AACM)	\$50.00
<input type="checkbox"/>	Other (please list):	\$50.00
Delivery	Cost (AUD)	Cost (AUD)
<input type="checkbox"/>	Pick up from Aviation Australia (20 Boronia Road, Brisbane Airport, QLD Australia)	FREE
<input type="checkbox"/>	Standard Post – no tracking (within Australia)	FREE
<input type="checkbox"/>	Express Post – no tracking (within Australia)	\$5.00
<input type="checkbox"/>	International Standard Post – no tracking (outside of Australia)	\$10.00
<input type="checkbox"/>	International Express/Courier Post – with tracking (outside of Australia)	\$50.00
TOTAL		\$



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PAYMENT OPTIONS

(Payment must be received prior to your request being processed)

<input type="checkbox"/> Phone	Phone to make payment (+61 7 3860 0900)	
<input type="checkbox"/> Credit Card I authorise payment from the listed Credit Card	Amount (in AUD):	\$
	Name on Card:	
	Card Number:	
	Expiry Date:	
	CVC / Verification Number:	
	Signature of Cardholder:	
<input type="checkbox"/> Direct Deposit I have deposited payment into Aviation Australia's bank account	Account Name:	Aviation Australia
	Bank:	Commonwealth Bank
	BSB:	064-013
	Account Number:	10008347
	Amount (in AUD):	\$
	Reference:	

OFFICE USE ONLY

ID certified:	<input type="checkbox"/> Passport <input type="checkbox"/> Driver's License <input type="checkbox"/> 18+ Card <input type="checkbox"/> Marriage Certificate	
	<input type="checkbox"/> Other:	
Payment received:	<input type="checkbox"/> Yes	
Certificate issued:	<input type="checkbox"/> Yes	
Posted:	Date:	Tracking:
Comments:		
Staff Name:		
Staff Signature:		