

Performance assessment (audit) report



AVIATION AUSTRALIA PTY LTD

RTO number: 30770
CRICOS number: 02425C
Date report finalised: 14 March 2024



Australian Government
Australian Skills Quality Authority

ASQA

(Working together)



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Assessment and Provider Details

Provider details

Provider's legal name:	AVIATION AUSTRALIA PTY LTD
Business/Trading name/s:	Aviation Australia
RTO code:	30770
CRICOS code:	02425C

Assessment details

Application number/s:	RENCRI0001297
Audit number:	AUDREC0012960
Assessment reason/s:	Application - Renewal
Provider's contact details:	Mr Glenn James Ryan CEO (07) 3860 0900 trainingadmin@aviationaustralia.aero
Address/es of site/s visited (if applicable):	N/A
Date of opening meeting:	2 February 2024
Date of interviews:	12 March 2024
Date of closing meeting:	13 March 2024

Assessment team

Lead Assessment Officer:	Mary Oppy
Assessment Officer:	Carmen Hammond

Report Summary

This report details findings against the following:

- *Standards for Registered Training Organisations (RTOs) 2015* (Standards for RTOs)
- *National Code of Practice for Providers of Education and Training to Overseas Students 2018* (National Code 2018)

Where non-compliance has been identified, the provider is accountable for identifying and correcting non-compliant systems, practices and behaviours, particularly those that have had a negative impact on students.

Correcting a non-compliance may require:

- correcting the system or process that caused the non-compliance, and implementing a revised process or system
- identifying the impact on students and carrying out remedial action for current and past students.

Assessment findings

Report completed by: Mary Oppy

Practice	Legislation	Compliant	Not Compliant
Training and Assessment	Standards for RTOs	1.1, 1.3	
Training and Assessment	National Code 2018	11.2	
Enrolment	Standards for RTOs	5.1, 5.2	
Enrolment	National Code 2018	3.3, 3.4	
Support and Progression	National Code 2018	6.4, 8.9	
Regulatory Compliance and Governance	Standards for RTOs	6.5	

In preparing the performance assessment (audit) report, consideration has been given and reference made, where relevant, to:

- information provided directly by AVIATION AUSTRALIA PTY LTD to ASQA
- information provided to ASQA's assessors, interviews and observations, and documentation reviewed during the performance assessment (audit) of AVIATION AUSTRALIA PTY LTD
- other publicly available information - including but not limited to, information published on the provider's and third party websites.

Training products sampled

Training Products	Mode/s of delivery/ assessment*	Current enrolments
MEA50219 Diploma of Aeroskills (Mechanical)	Face to face	174

Interviewees

This includes all individuals (except students) present at interview during the entirety of the performance assessment (audit) process.

Full name	Position
Bill Horricks	CEO prior to 18 January 2024
Glenn Ryan	CEO from 17 January 2024
Brendon Gallaher	Technical Training Manager
David Jackson	Quality, Risk and Safety Manager
Gareth Dickens	Chief Examiner
Gordon Brown	Product Design and Development Manager
Ian Smythe	Chief Academic Officer
Kellie Rowing	Financial Controller
Kylie Hine	Customer Experience and Marketing Manager
Megan Gilbert	Training Administration Manager
Melissa Taiapa	Project Lead Qantas Engineering Academy
Ryan McMahon	National RPAS Training Manager

Details of findings

Training and Assessment

Training and Assessment Strategies

Standards for RTOs 2015 – Standard 1

The RTO's training and assessment strategies and practices are responsive to industry and learner needs and meet the requirements of training packages and VET accredited courses.

Clause 1.1

Finding: Compliant

The RTO's training and assessment strategies and practices, including the amount of training they provide, are consistent with the requirements of training packages and VET accredited courses and enable each learner to meet the requirements for each unit of competency or module in which they are enrolled.

Minor deficiencies

During the course of the performance assessment (audit), some minor deficiencies were noted. These were not significant such that they resulted in a finding of non-compliance against this clause. They were discussed with the provider and the provider agreed to remedy these. This included:

- The provider's sampled training and assessment strategy for *MEA50219 Diploma of Aeroskills (Mechanical)* outlined all requirements of Clause 1.1. This information was contained in a comprehensive set of annexes which included clearly defined strategies for training and assessment of each student cohort, across each listed delivery location and for multiple program outcomes.

The training and assessment strategy did include the total amount of training provided to each student cohort. The provider confirmed that this information was outlined Annex C of the strategy (pages 55 – 107) and would require some calculation to confirm.

Following the interview conducted on 12 March 2024 the provider submitted a summary table for inclusion into the strategy that clearly identifies the amount of training provided to each student cohort for all program outcomes.

Assessment

Standards for RTOs 2015 – Standard 1

The RTO's training and assessment strategies and practices are responsive to industry and learner needs and meet the requirements of training packages and VET accredited courses.

Clause 1.8

Finding: Compliant

The RTO implements an assessment system that ensures that assessment (including recognition of prior learning):

- a) complies with the assessment requirements of the relevant training package or VET accredited course; and
- b) is conducted in accordance with the Principles of Assessment contained in Table 1.8-1 and the Rules of Evidence contained in Table 1.8-2.

Minor deficiencies

During the course of the performance assessment (audit), some minor deficiencies were noted. These were not significant such that they resulted in a finding of non-compliance against this clause. They were discussed with the provider and the provider agreed to remedy these. This included:

- The provider has implemented a robust Recognition of Prior Learning (RPL) assessment system, that includes policies, procedural instructions, comprehensive mapping document and evidence gathering guides.

In the meeting conducted on 12 March 2024 it was identified that the provider had not confirmed the authenticity or recency of some records provided for Student HB #AAA3000433. This was not identified as a systemic issue with provider's system to verify evidence provided, however the provider did agree that was an opportunity to improve its current systems. The provider advised that they would review and update related documentation to ensure RPL evidence retained meets all aspects of the Rules of Evidence.